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RAJIV GANDHI COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE and Affiliated to Pondicherry University)

(Accredited with 'A' Grade by NAAC)

(Sponsored by Sri Balaji Educational and Charitable Public Trust)

Pondy - Cuddalore Main Road, Kirumampakkam, Puducherry - 607 403.

Dr. Vijayakrishna Rapaka

B.Tech. (Mech.), M.Tech. (Energy), Ph.D. (Ocean Engineering, IIT Madras), M.I.S.T.E., F.I.I.P.E., M.C.S.I., M.I.S.E.S., M.A.S.E.E. **PRINCIPAL**

RGCET/CIR/2024-25/11 06.08.2024

<u>CIRCULAR</u>

Sub: Separate Seating Arrangements and Conduct Guidelines- Reg.

This is to inform all staff and students that separate seating arrangements have been made for male students, female students, and all staff members in the College canteen. All students are advised to follow this new code of conduct without fail.

Furthermore, all staff members are requested to have their morning tea during the break hours only and to oversee the discipline of the students during break hours and lunch hours.

Additionally, all staff members, except Bus Coordinators, should leave the college after **4:15 p.m.** or when all the College buses leave the College during the evening session, whichever is later.

Pr. E.VIJA MISTE E PRINCIPAL Rajiv Gandhi College of Engineering & fechnology Pondy - Cuddatore Main Road, Kirumampakkam, Puducherry - 607 402.

Copy to:

- 1. All concerned
- 2. Digital Copy to the Website incharge to host in college website
- 3. The File.